



## Terms and Conditions

### **Festival Location**

We are excited to announce that this year's Festival will be held on the newly paved asphalt parking lot at the Simsbury Meadows Performing Arts Center, at 22 Iron Horse Boulevard. This will allow us to have the amenities of The Meadows (ample parking, sanitation services, overnight security), the convenience of drive-up load-in and load-out for our exhibitors, and easy walkability for our patrons. This year, The Meadows will have a limited offering of free entertainment from local musicians and food trucks. There will be no charge to enter The Meadows for these offerings.

### **Exhibitor Qualifications:**

All arts and crafts must be the **original creation of the Exhibitor**. No agents are allowed. Manufactured items and works made from kits of any kind are not acceptable. Sale or exhibit of items or services not listed on the application form will not be allowed. Failure to comply with these requirements will result in your being asked to leave the festival and disqualified from future festivals.

### **Exhibitor Displays**

Each Exhibitor must have a tent for display which they must provide. It is highly recommended that tents have sides so they can be fully enclosed at night. If the tent is not enclosable, we still require that items displayed outside the tent during the festival be put away and safely stored inside the tent overnight in case of inclement weather, including wind or rain. Tents will be secured on asphalt. Your space will have a 12' frontage with a 12' depth.

### **Exhibitor Unloading, Set-Up, Parking, Lighting, Security and Load-Out:**

Exhibitor unloading and set up is Friday, September 15 from 12 – 7 pm and Saturday, September 16 from 7-9:30 am. Please pull up to the asphalt parking lot where one of the Simsbury Junior members will greet you and direct you to your booth location. You will drive to your space, unload, and move your car. No vehicles will be permitted in the exhibit area after 9:30 am on September 16. Should you arrive late, park your car in a designated area and carry your merchandise to your space.

Festival hours are 10 am – 4 pm on Saturday, September 16 and Sunday, September 17. Security will be provided overnight Friday and Saturday nights, from 6 pm – 7 am. Exhibitors should place all items inside their tent after set-up on Friday and at 4 pm on Saturday. Exhibitors will load out on Sunday starting at 4 pm.

### **Exhibitor Registration and Jurying**

Vendor Registration is now open, and applicants are encouraged to apply online at [www.simsburyjuniors.org](http://www.simsburyjuniors.org). **Applications will be juried ONLY when the application is completely submitted, including providing requested photos and paying the \$200 Registration Fee via credit card only.** All juried Exhibitors will be notified promptly of their acceptance, typically within four weeks of application submission. If an Exhibitor is not accepted due to the jurying process, the \$200 Registration Fee will be refunded, less the \$25 non-refundable application fee. If you cannot register online, please contact the Simsbury Junior Woman's Club at [simsburyartsandcraftsfestival@gmail.com](mailto:simsburyartsandcraftsfestival@gmail.com).

### **Refunds and Cancellations:**

The \$200 registration fee applies to the entire two-day Festival and includes a non-refundable \$25 application fee. Exhibitors are expected to attend both days of the Festival. Accepted Exhibitors who provide written notification of voluntary withdrawal from the festival to [simsburyartsandcraftsfestival@gmail.com](mailto:simsburyartsandcraftsfestival@gmail.com) by May 31, 2023, will receive a refund, less the \$25 application fee. No Exhibitor registration refunds will be provided after May 31, 2023. The Festival is rain or shine; however, the Simsbury Junior Woman's Club reserves the right to cancel all or part of the Festival for the health and safety of the event participants and the public, including but not limited to Covid and/or severe inclement weather. In the event the Festival must be canceled, the SJWC will use our best efforts to refund a portion of the registration fee to be determined at the time of cancellation.

### **Exhibitor Compliance with Applicable Laws and Regulations and Guidelines**

All Exhibitors must comply with all applicable laws, including sales tax laws, as well as all health and safety protocols as required by the State of Connecticut, the Town of Simsbury, the Farmington Valley Health District, the Simsbury Meadows Performing Arts Center and the Simsbury Junior Woman's Club. No Exhibitor will be accepted unless they have provided their Connecticut Sales Tax I.D. number. If an accepted Exhibitor has not informed the Arts & Crafts Festival committee of its tax number by August 12, 2023, they will be disqualified from the Festival without a refund. All exhibitors providing food samples are subject to the rules and regulations of the Farmington Valley Health District and are expected to follow these guidelines.